

**LETTER OF INSTRUCTION FOR SEIZURE UNDER THE  
MUNICIPALITY GOVERNMENT ACT TO SEIZE UNDER THE  
CIVIL ENFORCEMENT ACT**

To: Allied Shortridge Civil Enforcement Agency Inc.  
Suite 126, 1111 – 6 Avenue S.W., Calgary, T2P 5M5  
Telephone: 403-237-5468, Fax: 403-263-7313, E-mail: allied.shortridge@shaw.ca  
John Shortridge: Cell: 403-560-9406, E-mail: seizure@shaw.ca

Name of Creditor(s) \_\_\_\_\_ County of \_\_\_\_\_

Name of Debtor(s) \_\_\_\_\_

Address of Debtor(s) \_\_\_\_\_

Amount of Warrant \_\_\_\_\_

Amount to seize for (if different than above) \_\_\_\_\_

Specific asset(s) to be seized (if any) \_\_\_\_\_

\_\_\_\_\_

Seized assets are to be left on a Bailee's Undertaking

We hereby indemnify Allied Shortridge Civil Enforcement Agency Inc. in respect of its fees, charges and disbursements and any claims for damages that might be incurred in respect of any function or duty carried out under the Civil Enforcement Act, or any other act during the term of this agreement. This indemnity does not extend to any proven liability arising from the negligence of willful misconduct of Allied Shortridge Civil Enforcement Agency Inc. Should litigation occur the Customer agrees to provide further indemnities and bonds and to provide or fund any legal representation required by Allied Shortridge and the cost of legal action against Allied. The Customer agrees to pay all solicitor-client costs of Allied Shortridge should the Customer default in paying any costs arising from this agreement. We authorize Allied Shortridge Civil Enforcement Agency Inc. and your civil enforcement agency to act as our agent to perform the necessary searches and to complete any documentation necessary for seizure to be effected in this matter.

Customer Name: \_\_\_\_\_

County of \_\_\_\_\_

Customer Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-mail \_\_\_\_\_

Telephone number \_\_\_\_\_ Fax Number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_